

ACT NOW!

What Must I Do To Renew My Professional Certificate?

If you renew your teaching certificate **BEFORE JUNE 30, 2014**

Since the new law begins on July 1, 2014, you don't need to meet this new requirement to get recertified.

BUT be sure to submit your renewal application fees & documentation NO LATER than June 30, 2014!

If you renew AFTER June 30 you WILL have to comply with the law's change.

If you renew your teaching certificate **ON or After July 1, 2014**

Since the new law begins on July 1, 2014 you will need the 20 inservice points or one college credit in ESE instruction to get recertified if you renew after July 1, 2014.

The FLDOE has given districts discretion in accepting applications for early renewal. Check with your district's personnel/human resources department for information about early renewal.

Monroe County
School District

Know Your Options!

New ESE Renewal Requirements for ALL Florida Department of Education Professional Staff Certifications



For **Certification** questions please contact: Human Resources Department

For **My Learning Plan/PD360** questions please contact: Your school/department's Professional Development Representative



Florida Educational Professional Re-certification



As Florida Educators, maintaining certification is critical!

Certified staff includes anyone with a Florida Educational Professional Certification, such as: teachers; general and special education; media specialists; principals; district, charter and private school staff .

Anyone holding a valid Florida Education Professional certificate

must meet this requirement at the time of renewal, per the state - no exceptions.

The Florida Statute regarding certification renewal after July 1st, 2014 states that within the **total required 120 hours of in-service,** each certified staff member **must earn 20 hours or a one college credit hour which must be classified as SWD** (Students With Disabilities)

It is each individuals professional responsibility to document and submit paperwork to HR and FDOE including any fees for re-certification. Professional development, for certification purposes, are part of the professional obligation and not part of the required work day.

Options for Meeting SWD Requirement

Only courses that indicate "SWD" meet this certification criteria will count towards re-certification.

1. Document that you have successfully completed in-county SWD PD for a minimum of 20 hours **(Free)** *Within My Learning Plan (MLP) you can locate and register for multiple professional development modules. All trainings classified "SWD" are eligible to meet this requirement. Critical to earning points are registration, signing in at each PD and completion of follow up activities.*

(OR)

2. Document the successful completion of on-line SWD ESE course (s) for a minimum of 20 hours **(Free)** *The professional development link will be available on MLP for registration.*

(OR)

3. Take and Pass the Florida Certification "add on" certification test for "ESE" (excluding Gifted Certification) **(\\$)** *Successfully register & pass the Florida DOE ESE subject area test.*

(OR)

4. Take and Pass one credit hour of pre-approved SWD course from a college of your choosing. **(\\$)** *Of the courses listed above #3 and #4 are for fee activity. The district has made multiple options available for staff, any fees **(\\$)** are the sole responsibility of the candidate.*

(\\$) indicates a for fee option

Where can I get help?

www.fldoe.org
<http://www.fldoe.org/edcert/>

For direction on how to get your questions answered contact the following:

Jerian Winn, District HR Dept x 53331 or
Jerian.winn@keysschools.com

Catherine Kanagy ESE Dept x 53374
Catherine.kanagy@keysschools.com

Issues with **My Learning Plan**
contact your school PD Contact

NOTE: All PD360 activities must be preapproved by your school site PD coordinator and the District ESE PD coordinator as well as entered into My Learning Plan.